

JUDICIAL INFORMATION SYSTEM COMMITTEE

December 4, 2009
9:00 a.m. to 12:00 p.m.
AOC Office, SeaTac, WA

Minutes

Members Present:

Justice Mary Fairhurst, Chair
Chief Robert Berg
Ms. Cathy Grindle
Mr. Jeff Hall (on phone)
Judge James Heller
Mr. William Holmes
Mr. N. F. Jackson (on phone)
Mr. Rich Johnson
Mr. Marc Lampson
Mr. Steward Menefee
Judge Steven Rosen
Judge Michael Trickey
Ms. Siri Woods
Ms. Yolande Williams
Judge Thomas J. Wynne

Members Absent:

Judge C. Kenneth Grosse, Vice Chair

Guests Present:

Mr. Larry Barker
Mr. Kurt Bennett
Mr. Shayne Boyd
Mr. Sanjeev Batta
Mr. Doug Klunder
Ms. Barb Miner
Ms. Jeannie Nist
Ms. Jennifer Smith
Mr. Kevin Stock
Mr. Roland Thompson
Mr. George Yannakis

Staff Present:

Ms. Lynne Alfasso
Mr. Ferd Ang
Mr. Doug Ford
Ms. Vicky Marin
Mr. Dirk Marler
Mr. Chris Ruhl
Ms. Pam Payne
Mr. Gregg Richmond
Mr. Ramsey Radwan
Ms. Kathy Wyer

Call to Order

Justice Fairhurst called the meeting to order at 9 a.m. and introductions were made.

October 23, 2009 Meeting Minutes

Motion to approve the October 23, 2009 meeting minutes, the motion carried.

Operational Plan Status Update

Mr. Richmond reported per the approved Business Plan we are working towards the first five initiatives, we are making very good progress on the first five, Project Management Office, IT Governance, Project Portfolio Management, Enterprise Architecture Management, Organizational Change Management. Shayne Boyd will provide the updated status on the five initiatives when we get to Tab 6.

HB 1498 of the 2009 Legislative Session requires courts to transmit, within three judicial days, information on persons who have had their right to carry firearms revoked due to mental health commitment to the National Instant Criminal Background Check System (NICS). This new requirement is in addition to existing statutory requirements to submit such information to the state Department of Licensing (DOL). AOC ISD developed and implemented a web-based application that courts (in particular, County Clerks) can use to submit such information, which is then transferred daily to the National Instant Criminal Background Check System (NICS).

The Vehicle Related Violations (VRV) Data Exchange is operational in Everett. It is working very well and loved by the staff, but it does require business process change, not only for the courts, but for the parking vendors and law enforcement agencies as well.

Superior Court Data Exchange under the governance of the Data Management Steering Committee is being restructured and we have a new approved charter.

Mr. Rich Johnson will provide more detail about these two topics in the Committee Report later in the meeting.

We are continuing to work on stabilizing the e-Ticketing application and adding the prosecutor enhancements functionality as requested by the Justice Information Network.

The Data Warehouse work is progressing along very well. We have created Case Load tables for CLJ, enacting legislative changes, and scoping the archive issue as discussed in past JISC meetings.

The migration of data from the old tape drives to the new tape drives is complete. The next step will be to de-install and remove the old tape drives. I expect this activity will be complete by our next meeting.

Budget Status Report

Mr. Ramsey Radwan reported we have changed the format a little to report expenditures by quarter and to have the report match the Operational Plan. Expenditures are a bit slow right now due to work just being started. This report shows what has been obligated, and with payments to vendors at this time things just move from one column to another. Gregg is doing a very good job tracking the dollars to make sure everything hits the right buckets.

AOC and the Supreme Court are watching closely what the Governor will say and do with regards to addressing budget issues over the next few weeks. This will help us follow her lead and look at cuts that will give us a hint on what to expect during the 2010 legislative session in regards to budget reductions.

Chief Justice Alexander sent a letter to the Chairs of the money committees saying, we took a giant hit last year, please leave us alone or at least take that into consideration. Legislative staff asked for reduction scenarios, we sent some broad suggestions without providing a roadmap of reductions so we will work through that over the next 4 months until we get to an answer.

There has been no economic impact on the collection of the JIS account fees, the revenues are coming in as projected. There has not been a dip like was seen back in 2003/2004. Mr. Radwan will provide a report at the March 5 meeting.

IT Governance Initiative Update – Taken out of Order

Mr. Shayne Boyd of Sierra Systems, Mr. Hall and Mr. Richmond provided an update on the ISD Transformation. They discussed where the organization is on the timeline of activities, and that the

budgeted activities are for Cycle 1. They provided the status on each of the five initiatives in Cycle 1, and described how ISD would be measuring progress against the Capability Maturity Model as the organization proceeds through the transformation. They reported that sub-indicators are being developed, and they will be reported on at the next JISC meeting. ISD plans to assess progress at the 6-month mark.

520 Bridge Tolling

Mr. Hall reported that the issue of tolling has very significant implications for KCDC and long term statewide implications as tolling projects increase across the state as we see red light cameras expand and caseloads being affected by those.

The question that needs to be asked and answered by the JISC is; should we conduct a feasibility study and then determine on the basis of the study how to proceed after that.

Mr. Richmond gave a short presentation on VRV solutions and the statewide impacts. There is significant local impact as more of the cameras, tolling and parking violations come in, each court is going to have to address the problem. It is believed that the current parking module is not sufficient to handle the volume that is anticipated.

The two decisions to be made:

1. Create a committee of people from all counties to provide input and agree on the necessary requirements for a statewide system.
2. Feasibility Study – Cost estimate 150-250K

Before the feasibility study can be done, we need to get the requirements (from existing red light camera, tolling and parking) this piece is the “what”, in accordance with our new governance model. Then we can work to solve the “how”. We are going to have the vendor look at current applications against the requirements and make the determination what we have that is useable and what are we missing.

Justice Fairhurst recapped the Motion which was to: Authorize the JISC Executive committee to authorize a feasibility study up to the amount of 250K – 9 yes, 6 no – Passed. If it were to be more than 250K we would have a special JISC meeting to discuss.

Case Records Search Tool on Public WA Courts Website

Discussion was centered on the level and accuracy of information that is displayed on the website when a case search is performed. To resolve the issues the committee decided to table further discussion and to create a workgroup to research and explore ways to review how case record information is displayed on the website.

Further discussion and follow up will occur at a future JISC meeting.

Committee Reports

Mr. Rich Johnson reported we have moved forward with the VRV exchange, and the Superior Court data exchanges are our primary focus at this time.

We changed our charter to make the Superior Court data exchange project much broader, it would start with SCOMIS exchange which is focused on LINKs data entry issue. We found that it does not meet the needs of Superior Court so it has been expanded to include the interface and exchange of data to support imaging applications across the board as well as any case management application may be utilizing or want to utilize in the future. We are moving forward to make that project all encompassing to the best of our ability.

Next Meeting

The next regular meeting will be March 5, 2010, at the AOC SeaTac facility; from 9:00 a.m. – 12:00 p.m.

There being no other business, the meeting was adjourned at 12:00 p.m.